

IN THE CIRCUIT COURT OF [insert] COUNTY, ARKANSAS  
\_\_\_\_\_ DIVISION

IN RE: [legal name]

PETITION FOR CHANGE OF NAME

Comes, the petitioner, [full legal name], pro se, and respectfully states and alleges:

1. That the petitioner is a resident of [Insert] County, Arkansas.
2. That petitioner is over the age of eighteen (18) years.
3. That petitioner wishes to change [their] name for the following reason: [often listed as common usage. If changing gender marker as well, may list gender transition.]
4. That therefore, petitioner would like to be known henceforth as [full chosen name.]

WHEREFORE, petitioner requests that an order be entered changing [their] name from [full legal name] to [full chosen name.]

Respectfully submitted,

\_\_\_\_\_  
 [legal name,] PETITIONER  
 [physical address in county of petition]  
 [phone #]

VERIFICATION

STATE OF ARKANSAS    )  
   ) SS  
 COUNTY OF CRAIGHEAD )

The undersigned, being duly sworn, states on oath that \_\_\_ has reviewed the above named pleading and that the facts and matters contained therein are true and correct to the best of \_\_\_ knowledge and belief.

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires

**Change without fee**

IN THE \_\_\_\_\_ COURT OF \_\_\_\_\_ COUNTY, ARKANSAS  
IN RE PETITION OF NAME CHANGE  
TO PROCEED IN FORMA PAUPERIS

CASE NO. \_\_\_\_\_

PETITION FOR LEAVE TO PROCEED IN FORMA PAUPERIS

COMES NOW the Plaintiff, [legal name.] pro se, who hereby petitions the court for Leave to Proceed In Forma Pauperis and does allege and state as follows:

1. That Plaintiff, a resident of the State of Arkansas, has prepared and desires to file with this Court a Petition for Change of Name.

2. That Plaintiff has completed an Affidavit in Support of Request to Proceed In Forma Pauperis setting out his/her income and assets. Plaintiff's Affidavit accompanies this petition.

3. That Plaintiff's income barely suffices to meet the costs of life's daily essentials and includes no allotment that could be budgeted to pay for court fees and costs incident to this proceeding.

4. That Plaintiff has no other income in addition to that described in his/her Affidavit and no means of paying such costs without being reduced to total impoverishment.

6. That Plaintiff believes that he/she is entitled to the relief requested in the accompanying Petition for Change of Name and that such action is not brought for a frivolous or malicious purpose.

WHEREFORE, Plaintiff prays that the court enter an order allowing the Plaintiff to prosecute this action In Forma Pauperis and that the Plaintiff may have the necessary writs and processes without payment of fees or costs for the same.

Respectfully submitted,

SIGNATURE: \_\_\_\_\_

ADDRESS: [as above]

PHONE: [as above]

IN THE \_\_\_\_\_ COURT OF CRAIGHEAD COUNTY, ARKANSAS  
IN RE PETITION OF NAME CHANGE  
TO PROCEED IN FORMA PAUPERIS

CASE NO. \_\_\_\_\_

AFFIDAVIT IN SUPPORT OF REQUEST TO PROCEED IN FORMA PAUPERIS

I, [legal name,] being first duly sworn, depose and say that I am the petitioner in the above-entitled case; that in support of my motion to proceed without being required to prepay fees, costs or to give security therefore, I state that because of my poverty I am unable to pay the costs of said proceeding or to give security therefore; that I believe I am entitled to redress.

I further swear that the responses which I have made to questions and instructions below are true.

1. Are you presently employed? YES/NO

a. If the answer is “yes,” state the amount of your salary or wagers per month, and give the name and address of your employer.

2. Have you received within the past twelve (12) months any money from any of the following sources:

a. Business, profession, or any form of self-employment? YES/NO

b. Rent payments, interest, or dividends ? YES/NO

c. Pensions, annuities, or life insurance payments? YES/NO

d. Gifts or inheritances? YES/NO

e. Any other sources? YES/NO

If the answer to any of the above is “yes,” describe each source of money and state the amount received from each during the past twelve (12) months:

3. Do you have any money on hand, or do you have money in a checking, savings, or other bank account? YES/NO

If the answer is “yes,” state the total amount of money you have on hand and in each account:

4. Do you own any real estate, stocks, bonds, notes, automobiles or other valuable property (excluding ordinary household furnishings and clothing)? YES/NO

If the answer is "yes," describe the property and state its approximate value:

5. List the persons who are dependent upon you for support, state your relationship to those persons, and indicate how much you contribute toward their support.

6. [TO BE COMPLETED ONLY IF PETITIONER IS INCARCERATED IN THE ARKANSAS DEPARTMENT OF CORRECTION OR ANY OTHER PENAL INSTITUTION]

Do you have any funds in the inmate welfare funds? YES/NO

If the answer is "yes," state the total amount in the account and have the certificate, found below, completed by the authorized officer of the institution.

I understand that a false statement or answer to any questions in the affidavit will subject me to penalties for perjury.

\_\_\_\_\_  
Signature of Petitioner

STATE OF ARKANSAS     )  
  ) SS  
COUNTY OF CRAIGHEAD )

The Petitioner, \_\_\_\_\_, being first duly sworn under oath, presents that he/she has read and subscribed to the above and states that the information therein is true and correct.

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_  
IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

\_\_\_\_\_ DIVISION

IN RE: Emma Phillips

ORDER FOR CHANGE OF NAME

On this date, the petition of [legal name] is presented, the petitioner appearing pro se, and the Court, from the petition filed herein, with testimony given, or other proof before the Court, finds:

The petitioner has shown reasonable cause for changing [their] name.

IT IS THEREFORE ORDERED that petitioner's name be changed from [legal name] to [preferred name] and that petitioner shall hereinafter be known as [preferred name;] and

IT IS FURTHER ORDERED that [they] shall sue and be sued, plead and be impleaded, by the name [preferred name;] and

IT IS FURTHER ORDERED that the petition filed here in, and this order, be entered by the Clerk upon the record of this Court.

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CIRCUIT JUDGE

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DATE

IN THE \_\_\_\_\_ COURT OF CRAIGHEAD COUNTY, ARKANSAS

IN RE PETITION OF \_\_\_\_\_

TO PROCEED IN FORMA PAUPERIS

CASE NO. \_\_\_\_\_

ORDER GRANTING LEAVE TO PROCEED IN FORMA PAUPERIS

On this day comes on to be heard the petition of [legal name,] that [they] be permitted to prosecute the above action In Forma Pauperis. The Court being satisfied of the truth of the facts alleged and good cause appearing thereto, IT IS HEREBY ORDERED:

1. That Plaintiff, \_\_\_\_\_, be authorized and permitted to proceed in the above-captioned cause, In Forma Pauperis.
2. That the Clerk of the Court shall receive and file any necessary forms or pleadings incident to petitioner's action without requiring the payment of fees or costs.
3. That the sheriffs of the counties of the State of Arkansas shall serve writs or processes incident to petitioner's action without requiring the payment of fees or costs.
4. That no other officer shall require of the petitioner any fee or cost incident to this action.

IT IS SO ORDERED.

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Judge

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Date